**TUTOR**

**EMILY**

**JACKSON**

Dear Mr. Elejas

Being well-organized is one of the main requirements of working as an Inventory Manager. The fact that I am known for my exceptional organizational and leadership abilities is a credit to me, especially now that I would like to offer my services as Inventory Manager at your company.

Perhaps my most significant achievement is the replacing an existing inventory system with a more sophisticated one, resulting in increased ease of procurement. Since my present place of employment considered their inventory system a big weakness, this change was welcomed with a lot of enthusiasm. I am this change was welcomed with a lot of enthusiasm. I am particularly activeLorem printing and typesetting industry. Lorem Ipsum has been and scrambled it to make a type specimen book. It has survived I am particularly Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been and scrambled it to make a type specimen book. It has survived not only five centuries. Lorem Ipsum is simply dummy.

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Please refer to the enclosed resume that holds details of my professional background. I will call you mid to request a convenient meeting time. Until then, I can be contacted at (000) 548-5244.

Sincerely,

EVA VICTORIA

**CONTACT**

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E-mail

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March 15, 2018

Company Name

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state/country, post/zip.

companymail@domain.com