1234 Full Street Name,

Washington Dc -6458, USA

**PHONE :**

+123 4567 8953

**EMAIL :**

yourlmailid@domain.com

**WEB:**

website@example.com

YOUR SINCERELY,

Pierce Blick

**Dear Ms. Smith:**

Are you searching for a software engineer with a proven ability to develop high-performance applications and technical innovations? If so, please consider my enclosed resume. Since 2010, I have served as a software engineer for Action Company, where I have been repeatedly recognized for developing innovative solutions for multimillion-dollar, globally deployed software and systems. I am responsible for full lifecycle development of next-generation software, from initial requirement gathering to design, coding, testing, documentation and implementation. My background includes serving as a customer service associate within both call-center and retail environments. Most recently, I worked on the customer service desk for Discount-Mart, where my responsibilities included handling customer merchandise returns, issuing refunds/store credits, flagging damaged merchandise for shipment back to vendors and providing during busy periods.

Known for excellent client-facing skills, I have participated in proposals and presentations that have landed six-figure contracts. I also excel in merging business and user needs into high-quality, cost-effective design solutions while keeping within budgetary constraints. My technical expertise includes cross-platform proficiency (Windows, Unix, Linux and VxWorks); fluency in 13 scripting/programming languages (including C, C++, VB, Java, Perl and SQL); and advanced knowledge of developer applications, tools, methodologies and best practices (including OOD, client/server architecture and self-test automation).

My experience developing user-friendly solutions on time and on budget would enable me to step into a software engineering role at XYZ Company and hit the ground running. I will follow up with you next we, and you may reach me at (215) 555-5555. look and speaking with you.

**TO WHOM IT MAY CONCERN**

linkedin.com/yourname

username

username

username

**Pierce Blick**

MARKETING DIRECTOR