|  |  |
| --- | --- |
| PERSONAL INFORMATION | COLLIN MARGARETH |
|  |
|   |  Jl. Hos Cokroaminoto No. 245, Jakarta, 13658, INDONESIA  |
|  +62 21 9876 54  + 62 895 0987 6543  |
|  Collin.margareth@hotmail.com  |
| www.collin-margareth.edu   |
| Collin.margareth   |
| Sex female | Date of birth 12/02/1995 | Nationality Indonesian  |

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| JOB APPLIED FORPOSITION | INTERIOR DESIGNER |

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| WORK EXPERIENCE |   |

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| June, 2014 - Oct 2015 | Replace with occupation or position held |
| Replace with employer’s name and locality (if relevant, full address and website) |
| * Replace with main activities and responsibilities
 |
| Business or sector Replace with type of business or sector  |

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| EDUCATION AND TRAINING |   |

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| May 2011 - Feb 2012 | Replace with qualification awarded |  |
| Replace with education or training organisation’s name and locality (if relevant, country)  |
| * Replace with a list of principal subjects covered or skills acquired
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| PERSONAL SKILLS |   |

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| Mother tongue(s) | Bahasa Indonesia |
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| Other language(s) | UNDERSTANDING  | SPEAKING  | WRITING  |
| Listening  | Reading  | Spoken interaction  | Spoken production  |  |
| English | B2 | B2 | C1 | C1 | B1 |
|  | Replace with name of language certificate. Enter level if known. |
| German | Enter level | Enter level | Enter level | Enter level | Enter level |
|  | Replace with name of language certificate. Enter level if known. |
|  | Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user[Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr) |

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| Communication skills | Replace with your communication skills. Specify in what context they were acquired. Example:* good communication skills gained through my experience as sales manager
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| Organisational / managerial skills | Replace with your organisational / managerial skills. Specify in what context they were acquired. Example: * leadership (currently responsible for a team of 10 people)
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| Job-related skills | Replace with any job-related skills not listed elsewhere. Specify in what context they were acquired. Example: * good command of quality control processes (currently responsible for quality audit)
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| Digital skills | SELF-ASSESSMENT |
| Information processing | Communication | Content creation | Safety | Problem solving |
|  | Enter level | Enter level | Enter level | Enter level | Enter level |
|  | Levels: Basic user - Independent user - Proficient user[Digital competences - Self-assessment grid](http://europass.cedefop.europa.eu/en/resources/digital-competences)  |
|  | Replace with name of ICT-certificates |
|  | Replace with your other computer skills. Specify in what context they were acquired. Example:* good command of office suite (word processor, spread sheet, presentation software)
* good command of photo editing software gained as an amateur photographer
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| Other skills | Replace with other relevant skills not already mentioned. Specify in what context they were acquired. Example:* carpentry
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| Driving licence | Replace with driving licence category/-ies. Example:B |

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| ADDITIONAL INFORMATION |   |

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| PublicationsPresentationsProjectsConferencesSeminarsHonours and awardsMembershipsReferencesCitationsCoursesCertifications | Replace with relevant publications, presentations, projects, conferences, seminars, honours and awards, memberships, references. Remove headings not relevant in the left column.Example of publication:* How to write a successful CV, New Associated Publishers, London, 2002.

Example of project:* Devon new public library. Principal architect in charge of design, production, bidding and construction supervision (2008-2012).
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| ANNEXES |   |

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|  | Replace with list of documents annexed to your CV. Examples:* copies of degrees and qualifications;
* testimonial of employment or work placement;
* publications or research.
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